

September 15, 2010

**ITEM NO. C1**

**AUTHORIZATION TO EXERCISE THE SECOND ONE-YEAR OPTION OF  
CONTRACT NO. 8064 WITH HOUSING CHOICE PARTNERS OF ILLINOIS TO  
PROVIDE GOOD NEIGHBOR SERVICES**

**To the Honorable Board of Commissioners:**

**RECOMMENDATION**

It is recommended that the Board of Commissioners ("Board") authorize the Chief Executive Officer or his designee to exercise the second one-year option of Contract No. 8064 with Housing Choice Partners of Illinois ("HCP")(the "Contract") to extend the Contract's term for the period of October 1, 2010 through September 30, 2011 and increase the Contract's compensation by an amount not-to-exceed \$390,000. The Contract's new aggregate not-to-exceed compensation amount will be \$946,000.

**FUNDING SUMMARY**

General Fund

**Vendor:**

**Housing Choice Partners of Illinois**  
28 East Jackson, Suite 1109  
Chicago, Illinois 60604

**Contract Type:**

Professional Services

**Base Contract Term:**

October 1, 2008 through September 30, 2009

**First Option Term:**

October 1, 2009 through September 30, 2010

**Second Option Term:**

October 1, 2010 through September 30, 2011

**Option Periods Remaining:**

None

**Original Contract Amount:**

\$166,000 NTE

**First Option Amount:**

\$390,000 NTE

**Second Option Amount:**

\$390,000 NTE

**Aggregate Contract Amount**

\$946,000 NTE

**M/W/DBE Participation:**

Direct \_\_\_ % MBE \_\_\_ % WBE \_\_\_ % DBE

Indirect \_\_\_ % MBE \_\_\_ % WBE \_\_\_ % DBE

Waiver X Yes/No

**Section 3:**

X (#) Hiring \_\_\_\_\_ (\$) Subcontracting \_\_\_\_ (\$) Other Economic Opportunities

## **GENERAL BACKGROUND**

In September 2008, the CHA Board of Commissioners (“Board”) authorized the CHA to enter into a one year contract with HCP to provide Good Neighbor services for residents currently living in CHA developments and mixed-income communities, as well as former 10/1/99 CHA residents who have temporarily relocated to the private market with a Housing Choice Voucher. The Contract provided for an initial term of October 1, 2008 through September 30, 2009, with two one-year option periods. In September 2009, the Board authorized the first one-year option that extended the Contract through September 30, 2010. During the term of their contract, HCP has performed all its contractual obligations.

The Contract’s primary focus is to conduct Good Neighbor workshops that will provide residents moving into the scattered site portfolio through the Property Investment Initiative (“PII”) and residents screening for Property Rental Assistance units (“PRA”) with the necessary tools to maintain their household, their finances and foster positive and lasting relationships within their communities. HCP conducts a series of workshops prior to residents being approved for a unit in the PII portfolio and assists in the move-in process with the Property Manager and CHA. HCP will provide a minimum of four (4) follow-up visits throughout the first year of residing in the new unit.

Additionally, HCP will provide intensive, one-on-one services for residents in CHA’s family, senior and mixed-income portfolios with lease compliance issues related to housekeeping. Residents are referred by CHA (e.g. Resident Services, Asset Management, Office of the Ombudsman) and CHA contractors (e.g. Property Management, FamilyWorks). HCP will work with residents to develop an individual plan to maintain lease compliance including, but not limited to, multiple in-home visits and hands on assistance (e.g. storage and organizational assistance) for residents with housekeeping violations.

Based upon HCP’s performance on the contract, CHA desires to exercise the second option year of the Contract through September 30, 2011. HCP staff is dedicated to creating a continuum of services that will continue to provide residents with necessary household and community tools.

Based upon the foregoing, it is in the best interest of the CHA to authorize the Chief Executive Officer or his designee, to exercise the second option year of Contract No. 8064 with HCP to Good Neighbor services for the period of October 1, 2010 through September 30, 2011, and to increase the funding in an amount not-to-exceed \$390,000. The Contract’s new total not-to-exceed compensation amount will be \$946,000.

**RESOLUTION NO. 2010-CHA-115**

**WHEREAS,** The Board of Commissioners of the Chicago Housing Authority has reviewed the Board Letter dated September 15, 2010, entitled “AUTHORIZATION TO EXERCISE THE SECOND ONE-YEAR OPTION CONTRACT NO. 8064 WITH HOUSING CHOICE PARTNERS OF ILLINOIS TO PROVIDE GOOD NEIGHBOR SERVICES”;

**THEREFORE, BE IT RESOLVED BY THE CHICAGO HOUSING AUTHORITY**

**THAT,** the Board of Commissioners authorizes the Chief Executive Officer or his designee to exercise the second one-year option of Contract No. 8064 with the Housing Choice Partners of Illinois (“Contract”) to provide Good Neighbor services for the period of October 1, 2010 through September 30, 2011, and to increase the Contract’s funding in an amount not-to-exceed \$390,000. The Contract’s new total not-to-exceed compensation amount will be \$946,000.

